

MINUTES OF MEETING OF PORTMOAK COMMUNITY WOODLAND GROUP STEERING COMMITTEE  
held on 15<sup>th</sup> July 2014.

PRESENT: Karen McDonnell (Chair), Louise Batchelor, Gary Bolton, Alison Bradley, Stuart Garvie,  
Jeff Gunnell.

APOLOGIES: Dave Batchelor, Lesley Botten and Mike McGinness

MINUTES OF LAST MEETING: Item 1: For "Vole Collars" substitute "Tree Shelters".

1. WOODLAND TRUST UPDATE: There was discussion of how much sphagnum moss requires to be lifted. It is unclear whether this operation is actually necessary! **Gary will contact Andrew McBride and also Penny Anderson**, one of the two consultants who will monitor the mulching process, to see if either can offer guidance. There is an area in which cotton grass is already established and it is proposed that this be left untouched. **Gary and Stuart will liaise on this.**

**Xmas Trees:** It was agreed that the sitka spruce on the dome will require to be removed but some trees will be prepared for Christmas sale.

**Kilmagad:** Jeff mentioned that the kissing gate between Kilmagad and Bishop Hill is so narrow that access is difficult. **Gary will take a look at this.**

2. PORTMOAK FESTIVAL: Butterfly event attracted more than the proposed twelve participants including children and the Damsel Fly event also was well attended. The tent worked well and Duncan gave a Power Point presentation. Moths were numerous on Kilmagad. Stewart Niven (Kinross Camera Club) has supplied Louise with excellent photographs of damsel flies etc. If they cannot be satisfactorily reproduced in the Newsletter, they will be put on the website.

3. LLLP: Jeff summarised the responses to the Tender Document – 14 parties had been contacted and three offered bids. It was agreed that individual interviews should be conducted with the leading two in the first week in August to ensure complete understanding of our requirements and to check the content of the bids. The interviewers will be Louise, Stuart, Lesley and Mike. It was proposed that prior to commencement of work there be a preliminary site meeting including nominated PCWG members and monthly reports thereafter.

4. KINROSS-SHIRE CIVIC TRUST: Gary will prepare a map and description as requested but in relation to Kilmagad, not the Moss which does not fit in with the criteria set by the Trust. The deadline for submission of the application is 9<sup>th</sup> August. If PCWG's entry is successful it will receive an "Environmental Shield".

5. RSPB SENSORY WALK: Gary has agreed this subject to risk assessment etc.

6. NEXT MEETING: 19 August 2014

Meeting ended 8.50 pm