

MINUTES OF PORTMOAK COMMUNITY WOODLAND GROUP STEERING COMMITTEE – 17th
September 2013.

Present: Louise Batchelor (Chair); Dave Batchelor, Jeff Gunnell, Dave Carruthers, Elaine Carruthers, Stuart Garvie.

Apologies: Gary Bolton (WT), Leslie Botten, Mike McGinnes.

(1) Woodland Update: Gary's updating email of 12th September was noted and in particular that he has been advised that there will be no more SNH money for work on the Moss. It was noted that the hydrological report is about six months overdue.

(2) Lantern Walk: car parking at Lochend has been agreed and Helen will keep the café open during the event. Gary has still to speak to Buchan re traffic management. Louise has put an item into the next Kinross Community Newsletter. A poster is being prepared. Portmoak Primary are agreeable in principle to making lanterns. Rory (WTS) is arranging for publicity on the radio and in the press. Childrens' entertainers have been booked.

ACTION: (a) Stuart Garvie will produce printed squares to mount on personal high viz jackets/tabards.
(b) Speak to Barry Brand.
(c) Dave Batchelor to ask Mike and Gerry if they will play.
(d) WT to be asked to provide cover for performers in case weather is wet.

(3) Treasurer: It was noted that the bank balance is £2,390.91 but there are outstanding expenses.

(4) Orchard: Routine weeding to be carried out around young trees. Appletree man to be consulted re labelling of fruit trees. A number of varieties require to be identified prior to labelling.

ACTION: (a) Tree ties require to be loosened – an ongoing requirement.
(b) Mulch mats to be placed round trees.
(c) It was agreed that work on the orchard will be carried out on 6th October, meeting there at noon.

(5) Butterfly survey: Andrew Mozynski has produced ideas for events for younger people. Jeff has sent a note to chairman of Butterfly Conservation East Scotland, but as yet there has been no response. Louise has been in contact with Duncan (moth man) with regard to an event during Portmoak Festival. Elaine, for "In Bloomers" is agreeable to the planting of a butterfly garden.

Birdie event: Stuart has emailed Fife Bird Group but has not received any response yet – this is in hand. Dipwells – Stuart has emailed Andrew McBride re these, but again has as yet received no response.

(6) Website: ACTION Louise is to send Jeff pictures and text for website.

(7) Christmas Trees: This matter is in hand.

(8) Blue Sky Thinking: Jeff thanked for his contribution. When Mike and Lesley return the desiderata for the future of the Moss can be drawn up.

(9) Burns Supper: Publicity in November, Whisky – miniatures. Bottled water – not tap. Wine from Sandy on sale or return. Stuart will organise beer. Dave and Louise to ascertain if Helen will cater and also to ascertain cost

Noted that a licensed person is not required to run the bar, but staff are required and someone to preside. Check position with Shep.

ACTION: (a) Dave Carruthers to check with Shep that he is booking the hall.
(b) Elaine to speak to John Nichol.
(c) October – review finances based on last year.

ACTION: (a) Shep to be thanked for his many years of service as Treasurer.
(b) Lesley to be thanked for agreeing to take over this role.
(c) Noted Alison to be Minute Secretary.

Meeting closed: 9pm.